

LIBRARY MEDIA K-12 ENDORSEMENT

Checklist of Requirements

***College Course Work, Approved Professional Development, and Clearly Demonstrated Competency can be used as qualifying factors.**

Name _____ School/District _____

Major/Minor _____ CACTUS # _____

Endorsement(s) to be considered _____

Phone(s): Work _____ Home _____

Mailing Address: _____

Email Address: _____

Date Submitted _____ Date Reviewed _____

Applicant must have a current Educator License with an Elementary or Secondary area of concentration.

MARK APPLICABLE BOX(S):

☐ **FOR ENDORSEMENT** (Must Have All Requirements Completed)

☐ **FOR STATE APPROVED ENDORSEMENT PLAN**

Current Educators License Yes

☐

No

☐

Have Applied, Is Pending

☐

Provide Appropriate Documentation

- Acceptable lines of evidence include:
 - Approved Professional Development
 - University or College Course Work
- Attach a copy of your transcripts and highlight corresponding classes

Processing fees:

- Endorsement submitted by individual \$35.00
- State Approved Endorsement Program (SAEP) \$30.00

Send the highlighted transcript, completed form and appropriate processing fee to:

Endorsement submitted by individual---\$35
Send to:

**Utah State Office of Education
Attn: Sheri Lowry
Educator Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200**

State Approved Endorsement Program (SAEP)
(paid by district or charter school)---\$30
Send to:

**Utah State Office of Education
Attn: Stephanie Ferris
Educator Licensing
250 East 500 South
P O Box 144200
Salt Lake City, UT 84114-4200**

For more information contact:

Georgia Loutensock, Specialist Library Media
georgia.loutensock@schools.utah.gov

A candidate for the Library Media Endorsement must fulfill **ONE** of the following requirements:
(Check appropriate box.)

- ☐ Complete an approved library media endorsement program from a Utah institution of higher education.
- ☐ Complete coursework **equivalent to an approved program** to confirm understanding in:
Foundations of Library Media Programs
Library Media Center Administration
Instructional Technology and Reference Skills
Information Organization and Management
Collection Development
Children's **or** Adolescent/Young Adult Literature
Library media practicum in an accredited school
- ☐ Have a Masters degree in Library Science from an approved institution of higher education,
plus complete a library media practicum in an accredited school,
and current experience or coursework in children's **or** adolescent/young adult literature.
- ☐ Have a Masters degree in an approved Instructional Technology program from an accredited institution of higher education,
plus complete a library media practicum in an accredited school,
and current experience or coursework in children's **or** adolescent/young adult literature.
- ☐ Show evidence of ability by passing the Educational Testing Services (ETS) Praxis II: Subject Assessment Test #0310 at the national median,
plus complete a library media practicum in an accredited school,
and demonstrate knowledge of children's **or** adolescent/young adult literature.